**MAHESWARI DINESH**

**Mobile: +91 96262 83813**

**E-Mail: mahes2606@gmail.com**

**No.A-18, Kalaivani Street,**

**Keelkatalai, Chennai – 600 117**

# Career Objective

Seeking for opportunities and secure a position to contribute my skills effectively

for the growth of the Organization and my professional career.

# Core Competencies

* Time bound.
* Positive thinking, self motivated and flexible
* Good communication skills.
* Never give up attitude.
* Logical and Quick thinker.

# Education

|  |  |  |  |
| --- | --- | --- | --- |
| COURSE | YEAR OF PASSING | INSTITUTE | PERCENTAGE |
| BBA | 2011-2014 | Idhaya  college for  women | 63% |
| **1**2th | 2010-2011 | State Board | 50% |
| **1**0th | 2008-2009 | State Board | 69% |

**Experience**

* One Year experience in **Atos India Pvt Ltd.** As a Grade One Officer from 5th November 2015 to 31st November 2016.
* **Radiant Cash Management Services Pvt Ltd** from 21st April 2018 to 14th December 2018.
* **Shadthiya healthcare**  from 17th December 2018 to 20th July 2019.
* **Barclays shared services** from 05th Aug 2019 to 14th Sep 2020

# Computer Skills

* MS office
* DTP (Desk Top publishing)
* PGDCA(Post Graduate Diploma in computer Application)

**Other Training**

* BPO Course
* Fashion Designing Six months Program

# Key Academic Achievements

* Intercultural activity for Idhaya College for women.
* Inter Club Competition conducted by the Citizen Consumer Club.
* Participated in the national Seminar on Contemporary Business and Environment.
* Participated in AD-ZAP event.
* Member of Sub Junior Volley Ball.
* Participated in Gold Medal Examination.

# Personal Skill Set

* Ability to establish team work.
* Strong willingness to learn new skills and abilities and observe perception.
* Initiative for taking new responsibilities and high interpersonal skill.
* Like to interact with people to know them, understand and help them to solve their problems.

**Personal Details**

**Name :** MAHESWARI D

**Husband Name :** Dinesh S

**Date of Birth :** 26/06/1994

**Age :** 26

**Gender :** Female

**Marital Status :** Married

**Nationality :** Indian

**Language Known :** Tamil & English (Read,Speak & Writen)

**Address :** No:A-18, Kalaivani Street, Keelkattlai

Chennai – 600 117

**Phone Number :** 91 96262 83813

**Declaration**

I hereby declare that all the information given in this form is true to the best of my knowledge.

**Place**: Chennai

**Date : (**MAHESWARI D)